FOOD SERVICES 3400

FOOD SERVICES MEAL ACCOUNT POLICY 3400a

Each Narragansett Regional School District student who is provided with a breakfast or lunch during the school year shall pay for any such meal, either at the time the meal is provided or in advance, unless s/he has duly qualified for free meals under rules and regulations established by the United States Department of Agriculture and the Massachusetts Department of Elementary and Secondary Education.

The purpose of this Policy is to establish consistent meal account procedures throughout the District as unpaid charges place a financial strain on the district.

The goals of this Policy are:

- To treat all students with dignity in the serving line;
- To support positive situations with district staff, district business policies, students and parents/guardians to the maximum extent possible;
- To establish Policy that is age appropriate;
- To encourage parent/guardian to assume the responsibility of meal payments and to promote student responsibility.

The scope of responsibility for the Food Service Department is to maintain charge records and notifying the school District of outstanding balances;

The scope of responsibility for the District is to notify the student's parent/guardian with written documentation;

The scope of responsibility for the parent/guardian is immediate payment of accounts in arrears.

Students in grades six through twelve, are not permitted to charge meals.

Students in grades Kindergarten through grade five will be allowed to charge two (2) meals. These meals will include only menu items that are part of the reimbursable meal. After the second charge, a letter to the student's parent/guardian will be generated by the Food Service Department. The letter will be given to the Principal or designee for mailing.

.In order to allow time for receipt of the letter and payment, three (3) additional meals only (for a total of five meals) may be charged. After the fifth charge, the student will be given a designated menu alternate (at the option of the Principal).

The Food Service Director, in consultation with the Superintendent of Schools and/or Principal, may waive the above meal allowance.